



Dear Business Week Participant,

Congratulations on being accepted into what is sure to be one of the most rewarding summer experiences you ever had – South Carolina Business Week 2019. This week-long business and economics program on the campus of the University of South Carolina Darla Moore School of Business is widely recognized as one of the premier opportunities for young people in our state. The tuition for Business Week is covered through generous donations from businesses and manufacturers across South Carolina.

You will need to arrive at the University of South Carolina on Sunday, July 21st between 10:30 am-1:00 pm. Registration will be set up in the Honors Residence Dorm for you to check-in, pick up your materials, and receive instructions about your dorm assignments. Lunch is on your own, there are several restaurants in the area. **The Opening Assembly will begin in the Darla Moore School of Business Room 101 promptly at 1:00 pm.** We would like for your parents to stay through this session so they can hear about the exciting things that are in store for you during the week. Parents are also invited to attend a special information session from 2:00 pm – 3:30 pm by Tasha Jenkins and Bailey-Taylor Ashley from USC Admissions office on their admission and financial aid process.

If you will be driving yourself versus being dropped off, your keys must be turned in at registration. You will be responsible for paying a **parking fee of \$16-\$25** when exiting the designated parking garage. If you have any questions, please call us.

On Friday, July 26th, graduation is between 11:00am – 12:30pm, parents and family members are invited to attend and able to meet your Company Advisor at the reception after the graduation. Then you will be free to leave after the reception.

South Carolina Business Week is truly an opportunity of a lifetime, and I am confident you will find the experience both challenging and stimulating. We look forward to seeing you on Sunday, July 21st at the University of South Carolina!

Enclosed are the Rules and Code of Conduct, you will need to **read and sign** the Code of Conduct and return it at check in, what to bring, directions, and the scholarship process. If you happen to misplace these forms, you can find them on the Business Week Web Site, www.scbusinessweek.com.

Sincerely,

A handwritten signature in black ink, appearing to read "Cynthia Bennett".

Cynthia Bennett
Vice President of Education

Enclosures

1301 Gervais Street, Suite 1100
Columbia, SC 29201



SOUTH CAROLINA CHAMBER OF COMMERCE

B U S I N E S S W E E K

Dorms:

- Bed linens-**Twin XL Sheets**
- Blanket/Comforter
- Pillow
- Towels
- Washcloths
- Bathmat or shower shoes
- Toiletries- toothbrush, toothpaste, shampoo, conditioner, soap, razor, shaving cream, etc.
- Alarm clock
- Snacks for dorm room

Classroom:

- Pen/Pencil
- Backpack

Optional Items:

- Lightweight jacket or sweater
- Camera
- Iron
- Snacks for your room
- Raincoat or umbrella
- Deep Woods OFF (insect repellent)
- Reusable water bottle

Clothes:

Sunday:

- Shorts/Pants
- T-Shirt
- Comfortable walking shoes (ex: sneakers/sandals)

Monday:

- Shorts/Pants
- T-Shirt
- Comfortable walking shoes (ex: sneakers/sandals)

Tuesday:

- Shorts/Pants
- T-Shirt
- Comfortable walking shoes (ex: sneakers/sandals)

Wednesday:

- Shorts/Pants
- T-Shirt
- Comfortable walking shoes (ex: sneakers/sandals)

Thursday:

- Shorts/Pants
- T-Shirt- You will be given a Business Week t-shirt to wear this day
- Comfortable walking shoes (ex: sneakers/sandals)
- For BANQUET: Semi Formal
- For men, dress pants, dress shirt, tie (optional), and sports coat or a suit jacket
- For women, suit or nice dress
- *You will have time to shower and change before the banquet starts. Also, you can change into comfortable clothes after the banquet for free time.

Friday:

- For Graduation Ceremony: business casual
- For **men** dress pants, a button-down shirt, and dress shoes (Sperry's, loafers, etc.)
- For women, dress slacks or a knee length skirt, a blouse or a knee length dress and flats or heels.